

**Garhwal Mandal Vikas Nigam Ltd.
74/1 Rajpur Road, Dehra Dun**



Tender Ref. TSM-IYF 2015-Temp. Infrastructure & Others works

Tender Document

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TENDER DOCUMENT

Tenders are invited for Construction of Temporary prefabricated pandal, havan kunds, octonum stalls, hanger shed and other logistics for “International Yoga Festival 2015” at Ganga Resort, Muni Ki Reti, Rishikesh, from Event managers having experience in similar kind of works in the past.

A- TENDERING PROCEDURE

1. Two bid system (Technical Bid and Financial Bid) of Tendering will be followed.

- i. **Technical Bid**

The first part shall comprise the offer letter in the prescribed format as per (**Annexure 1**), the Earnest Money Deposit (EMD) and the pre-qualification and Technical criteria compliance statement with details.

- ii. **Financial Bid**

The second part shall be the Financial bid specifying the price offer in the prescribed Bill of Quantity Excel sheet, as per (**Annexure 2**)

GMVN will open the pre-qualification and technical proposals and evaluate them as per criterion mentioned in this document. The 'Commercial Proposal/ Financial Bid' covers shall not be opened until the evaluation of the pre-qualification and technical evaluation is complete.

After evaluation of pre-qualification and technical proposals, the commercial proposals of only those bidders, who qualify in pre-qualification and technical evaluation, will be opened.

2. The Bidder forms can be downloaded from our web site. “www.gmvnl.com”

B- SELECTION PROCEDURE

1. The firm qualifying in the technical bid will be approved for second phase.
2. In the second phase, the Financial bid (BOQ) will be opened for the parties qualifying in the technical bid.

C- CRITICAL DATES

SI	Particulars	date	time
1-	Tender Publishing Date	04-02-2015	
2-	Last Date of purchasing of tender form	07-02-2015	1700 hrs.
3-	Pre bid meeting	07-02-2015	1130 hrs.
4-	Last date to submit the bid	09-02-2015	1500 hrs
5-	Date of opening the Tender	09-02-2015	1530 hrs

D- SPECIAL MENTIONS

1. **Address for submission of all physical documents.**

To, The General Manager (Tourism)
Garhwal Mandal Vikas Nigam Ltd.
74/1 Rajpur Road, Dehra Dun.
Uttarakhand.

2. **Validity of Bid and Rates**

6 months from the date of submission of the Bid. It may be extended by mutual consent of the respective bidder & GARHWAL MANDAL VIKAS NIGAM LTD.

3. **Venue of the Event**

Ganga Rresort
Muni Ki Reti
Rishikesh. Uttarakhand.

E- TENDER FEE, EMD (EARNEST MONEY) & SECURITY

1. **Tender Fee**

- Tender Fee is Rs. 5675/- (Rupees Five thousand six hundred seventy five only) (non refundable)
- Tender fee can be submitted along with the tender while submitting the tender. Fee can also be accepted through Bank Draft in favour of GMVN Ltd., Dehradun.

2. **Earnest money**

- Earnest money for the tender is Rs. 1,00,000/- (Rupees one lac only)
- The EMD should be submitted in the form of CDR/FDR/ Demand Draft from nationalized / scheduled banks in favour of M.D. GMVN Ltd., payable at Dehra Dun.for a period not less than six months
- No interest shall be paid on this deposit.
- Earnest money will be forfeited if: -

- i. The Successful Bidder fails to deposit the required security as prescribed.
- ii. Tender is withdrawn within the period of its validity period as mentioned in this document.
- e. Earnest money deposited by the unsuccessful Bidder will be returned without interest thereon within 30 days after the work order is placed or if the Bidding process is cancelled by GMVN .
- f. EMD will be released to bidders either personally or will be send to the registered office as mentioned in the Bid document.
- g. Any Bid not accompanied by the Bid EMD shall be rejected by GMVN as non responsive.

F- PERFORMANCE GUARANTEE/ SECURITY

- a. The successful bidder will have to submit performance guarantee to the tune of 10% the cost of the work order.
- b. The performance guarantee / security should be submitted in the form of CDR/FDR/ Demand Draft and Bank guarantee in the prescribed form (Schedule- E) from any nationalized / scheduled bank in favour of M.D. GMVN Ltd., payable at Dehra Dun. for a period not less than six months
- c. Successful bidder can adjust the earnest money with the performance guarantee amount by paying balance amount.
- d. The performance guarantee/ security will be released after successful completion of the event.
- e. In case the successful bidder fails to perform or to do the required job as per the work order & as per the terms of this tender, the performance guarantee can be forfeited and the payment can be deducted accordingly from the final bill.
- f. The Security Deposit/ Performance Guarantee shall not carry any interest

G- QUALIFICATION OF BIDDERS

- a. Bidder must be in business of event management doing jobwork of similar kind for past three years. **Proof of business activity to be supported by documentary evidence along with technical bid as mentioned in this document.**
- b. Average Turnover of the event management firm in the past three years should not be less than Rs. 1.00 crore only for event management jobs (Rupees One crores only) per year. **Valid proof of turnover to be submitted separately along with technical bid as mentioned in this document.**

- c. Bidder should have undertaken similar kind of job from government departments / boards / corporation's / PSU's at least three jobs of not less than Rs. 25.00 lacs (Rupees twenty Five lacs only) each. Reference for at least three such works must be supported by P.O. or any other documentary evidence. Preference shall be given to those agencies who has experience of conducting mega projects of similar kind with Govt. of Uttarakhand & UTDB.
- d. The bidders should not have been black listed in the past five years by any state/central govt. department or his past experience with GMVN should not haven bad. The bidder must give an affidavit for the same.
- e. The bidder must have a valid service tax and income tax registration.
- f. A graphic presentation along with documented presentation (To be submitted in hard copy and soft copy both) of the planning and execution of the event. To ensure compliances of the standard would be discussed in pre-bid conference, which also shall be uploaded at GMVN website. The presentation of the party not found impressive and/ or not in accordance with the expectation of GMVN Ltd.,/ Tourism Department/ Screening Committee, such party shall be disqualified, and the financial bid of such party will not be opened.

H- DOCUMENTS COMPRISING THE BIDDERS' PROPOSAL (Technical BID)

The Technical bid prepared by the Bidder shall comprise of the following components

- a) Technical Bid Submission letter in prescribed format (**Annexure 1**)
- b) Copy of proof of Cost of Tender document as mentioned in this document.
- c) Earnest Money Deposit as in prescribed format as mentioned in this document.
- d) Eligibility and Evaluation Criteria data to support the qualification of the Bidder as per specific schedules (**Schedule A-E**)
- e) Duly signed and stamped copy of Tender document with all amendments/ corrigendum/ addendum to be submitted physically as an undertaking that the bidder has read all the terms and conditions carefully and accepts them.
- f) All the documents should be numbered and stapled/ bound; loose papers & unnumbered documents will not be accepted.

I- FINANCIAL BID – (BOQ)

- a) The Financial Bid in prescribed format **Annexure 2(Bill of Quantity)**.

- b) The Rates of different item of works is to be quoted in figures & words if there is any difference between figure and words, the rates quoted in words shall be considered.
- c) In case any extra item is required by the GMVN at a later stage, the cost as mutually agreed upon shall be paid extra. Any such extra Item should be approved by the General Manager (Tourism) in case the cost of such Item is less than Rs. 1,00,000/- (Rupees One Lac only) . In case the cost of extra item increases by Rs. 1,00,000/- (Rupees One Lac only) the approval shall be required to be taken from the Managing Director, GMVN Ltd. It will be the responsibility of the Event Manager to seek the approval from the respective authority and provide it to the Finance Committee for payment.
- d) Service/ supply of all the items mentioned in the scope of work have to be delivered. In case any service/ item is not provided by the successful bidder, the out of pocket cost paid by GMVN to get the service/ item rendered from any other vendor will be borne by the successful bidder.
- e) In case quantity ordered in the work order is reduced or increased due to any reasons, the bill for the same shall be reduced or increased accordingly on pro-rata basis.
- f) The Financial Bid should be given in a separate Envelope clearly mentioning the name and address of the bidder with the title **“Financial Bid for Tender of Pandal & Infrastructure creation at IYF 2015”**

J- COST OF BIDDING

The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process GMVN will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

K- RIGHT TO ACCEPT OR REJECT ANY OR ALL

- a) Notwithstanding anything contained in this document, GMVN reserves the right to accept or reject any Bid and to annul the Bidding Process and reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons therefore.
- b) GMVN reserves the right to reject any Bid and appropriate the Bid Security if:
 - I. At any time, a material misrepresentation is made or uncovered, or

- II. The Bidder does not provide, within the time specified by GMVN, the supplemental information sought by GMVN for evaluation of the Bid.

L- PREPARATION AND SUBMISSION OF BIDS

1- Format and Signing of Bid

The Bidder shall provide all the information sought under this document. GMVN will evaluate only those Bids that are received in the required formats and complete in all respects. The Bid shall be signed by the authorised signatory of the Bidder who shall also sign each page, in **blue ink**. All the alterations, omissions, additions or any other amendments made to the Bid shall be initialed by the person(s) signing the Bid.

- a. The bidder has to submit a hard copy of Bid Document duly signed and stamped with official seal, in a sealed envelope and mark the envelope as “TECHNIAL BID”.
- b. All copies of the documents accompanying the Bid, as specified above, shall be placed in hard binding and the pages shall be numbered serially. Each page thereof shall be initialed in blue ink by the authorised signatory.
- c. Separate sealed envelope for “FINANCIAL BID” duly Signed by the Bidder.
- d. If the envelopes are not sealed and marked as instructed above, GMVN assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted. Bids submitted by fax, telex, telegram or e-mail shall not be entertained and shall be rejected.

M- BID DUE DATE

GMVN may, in its sole discretion, extend the Bid Due Date by issuing an corrigendum/ Addendum uniformly for all Bidders on the website/s where the tender document has been published.

N- REJECTION OF BIDS

- a. GMVN reserves the right to accept or reject all or any of the Bids without assigning any reason whatsoever. It is not obligatory for GMVN to accept any Bid or to give any reasons for their decision.
- b. GMVN reserves the right not to proceed with the Bidding Process at any time, without notice or liability, and to reject any Bid without assigning any reasons.

O- INSURANCE

The bidder shall get the insurance cover done for the damage of infrastructure & third party for which cost of insurance shall be borne by the successful bidder.

P- CORRESPONDENCE WITH THE BIDDER

GMVN shall not entertain any correspondence with any Bidder in relation to acceptance or rejection of any Bid.

Q- PRE-BID CONFERENCE

- a. Pre-Bid conferences of the Bidders shall be convened at the designated date, time and place. Only those persons who have purchased the Tender Document shall be allowed to participate in the Pre-Bid Conferences. A maximum of two representatives of each Bidder shall be allowed to participate on production of Authorisation letter from the Bidder.
- b. During the course of Pre-Bid conferences, the Bidders will be free to seek clarifications and make suggestions for consideration of GMVN Ltd. GMVN Ltd. shall endeavor to provide clarifications and such further information as it may, in its sole discretion, consider appropriate for facilitating a fair, transparent and competitive bidding process.

R- CHANGES/ ADDITION/ DELETION IN TERMS OF TENDER

- c. Any alterations in the tender document shall be intimated on website as corrigendum/ addendum.
- d. All the bidders should follow the website gmvnl.com for the same till the award of tender.

S- EVALUATION OF BIDS

i. Opening and Evaluation of Bids

- a. GMVN shall open the Bids after the scheduled time and date as mentioned in this document at the head office of GMVN Ltd. in the presence of the Bidders who choose to attend on prior notice.
- b. Evaluation Committee of GMVN Ltd. will subsequently examine and evaluate the Bids in accordance with the provisions set out in this document.
- c. To facilitate evaluation of Bids, GMVN may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Bid.

ii. Negotiation

Ordinarily no negotiation shall be done. However in exceptional case where price negotiation is necessary due to some unavoidable circumstances, the same shall be resorted with the lowest evaluated responsive bidder.

iii. Price Reasonability

- a. GMVN reserves right to ask bidders justification of offered prices to judge price reasonability.
- b. Bid for abnormally low bid amount can be rejected in a view that the bidder has not understood the concept and does not have understand the job completely.

T- RESOLUTION OF DISPUTES/ ARBITRATION

If any dispute arises in reference to any word, meaning, terms and conditions, or to the right and liabilities of the parties to the agreement or for any type of payment, or any dispute what so ever arising out of this agreement will be referred to the Sole Arbitrator, appointed by the Managing Director who shall not be below the rank of additional secretary to the State Government and whose Order/Award will be full and final and shall be binding upon both the parties. In such reference the Rules and Regulations framed as per the provisions contained in Arbitration and Conciliation Act, 1996 will be effective and applicable and the place of Arbitration shall be at Dehradun.

U- PENALTIES

- a. If the successful bidder fails to accept and complete the work/supply within the time as agreed in the Tender, the EMD/Security amount is liable for forfeiture.
- b. If the firm fails/delay to perform in time a penalty will be imposed on the successful bidder as per Uttarakhand procurement rules 2008/GPW form-9 or as decided by the Managing Director

V- PAYMENTS

- a. The payment will be made in piecemeal.
- b. 25% at the time of start of the work at site.
- c. 50% on successful completion of work in time and after getting completion certificate from the authorities after inspection.
- d. Balance 25% after one month of the event.
- e. Payment shall be deducted in case the firm is not able to furnish/ supply the items/ services as mentioned in the scope of work.

- f. Certificate from the Inspecting Authority shall in no way relieve the Successful bidder for any loss, injury or damage, which may result from the use of improper material or defective workmanship which might have escaped the attention of the Inspecting Authority.
- g. Payment will be made after successful inspection & evaluation report by the team approved by the management of GMVN.
- h. The payment schedule can be changed on approval of the Managing Director.

W-TAXES AND LEVIES

- a. All the Municipal/ Statutory levies, Taxes imposed by State and Central Govt./ Service Taxes etc. shall be clearly mentioned in the commercial proposal (BOQ)
- b. Deduction of taxes like TDS, Service tax in case of reverse charge Mechanism, or any applicable law in force shall deducted from the payment due to the Event manager.
- c. Any down ward revision in price on account statutory levies will be passed on to GMVN Ltd. with immediate effect however statutory levies as legally applicable at the time of delivery shall be acceptable.

X- INTERPRETATION

In case of any confusion regarding interpretation of any term and condition, the interpretation done by GMVN shall be final.

Y- JURISDICTION

The Bidding Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Dehradun shall have exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with the Bidding Process.

Z- SCOPE OF WORK

- a. Scope of work has been given in Annexure-2 of this document. item wise work/ services have been described in this annexure. The items, quantity, specifications can be changed without prior notice.
- b. The layout and design drawing for establishing pandals, havan kunds, stalls, yoga lecture stages etc., shall be provided by the GMVN LTD. to prepare the presentation accordingly. Bidder can consult from Engineering Section of GMVN for the same.
- c. The Bidder shall have to comply with the security provisions as per the prevailing law. Security from Fire and other hazards along with security will be managed by the event manager. Approvals for safety and other matters

from various Government departments will be taken by the selected Event Manager.

- d. The bidder shall also apply for separate temporary Electricity Connection from the electricity department for which the fee shall be paid by the Event Manager.

AA- MISCELLANEOUS

- a. GMVN , in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;
 - i. Suspend and/ or cancel the Bidding Process and/ or amend and/ or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
 - ii. Consult with any Bidder in order to receive clarification or further information.
 - iii. Retain any information and/ or evidence submitted to GMVN by, on behalf of, and/ or in relation to any Bidder; and/ or
 - iv. Independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.
- b. It shall be deemed that by submitting the Bid, the Bidder agrees and releases GMVN, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder, pursuant hereto and/ or in connection herewith and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or future.
- c. The Tender has to be submitted in accordance with the Terms and Conditions.
- d. Bidders shall fill up the required information as per the prescribed tender form. If any Bidder does not fill up the information properly, the Corporation has a right to reject such Tenders.
- e. GMVN reserves the right to add/modify any Terms and Conditions while entering into an agreement with the successful bidder.
- f. Corporation reserves right to verify facts shown by the firm, by a team of Officers of GMVN.
- g. GMVN shall also be entitled to make recoveries from the bidder's bills, Security Deposit, or from any other amount due to him, the equivalent value of any payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.
- h. The Bidding Documents and all attached documents are and shall remain the property of GMVN and are transmitted to the Bidders solely for the purpose of preparation and the submission of a Bid in

accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. GMVN will not return any Bid or any information provided along therewith.

- i. Bidder must guarantee that the rates quoted are lowest for respective quantity and that there are not other lower rates (Excluding statutory levies) quoted to any other Govt. Departments In case of such future knowledge to us the difference shall be recovered from you.
- j. The agreement between successful bidder and GMVN regarding the terms and conditions before the execution of work can be executed on a non judicial stamp paper as required by the Law.
- k. In case of any contradiction in the terms mentioned in this document, the Financial Handbook Rules and Uttarakhand procurement rules will be applicable.

BB- AGREEMEN FOR CONTRACT

The successful bidders will have to do an agreement with the GMVN Ltd. for the items to be supplied by them for at least one year or as mentioned in this document. The terms and conditions of the contract shall be in accordance with those mentioned in the tender document. In case the successful bidder refuses to sign the agreement, the EMD/Security will be forfeited.

General Manager (Tourism) will be authorized representative for signing the agreement on behalf of GMVN Ltd.

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CC- SCHEDULES & ANNEXURES

SCHEDULE 'A' - ORGANIZATION SET UP

1. Name of applicant :
 Applicant Father's name :
 Residence Address :
 Telephone No./Fax no. : Mobile:
2. Email :
3. Head Office Address :
 Telephone No. : Fax No. :
 Email :
 Web site : www.
4. Regional Office Address :
 (If any).
5. Local Office Address :
 In Uttarakhand . (If any)
 Telephone No. : Fax No. :
6. Year of incorporation (attach copy of certificate of registration)
7. Bank Details:
 1. Name
 2. Address of Bankers :
 3. Bank Code (IFSC) :
 4. Branch Code :
 5. Account No :
 6. Saving Bank/Current A/c :
 7. RTGS CODE :
8. PAN Card No :
9. Sales Tax Registration no. :
10. Dealership/ Distributor No :
11. Any other statutory reference no. :

(Signed by Authorized Officer
of the firm)

(Title of the Officer)

(Name of the firm)

(Date)

SCHEDULE 'B' - FINANCIAL STATUS
(RUPEES IN LACS)

Years	1. Turnover (duly supported by financial statements)	2. Profit/ loss as per Income tax return
2013-14		
2012-13		
2011-12		

Following documents should be attached herewith as evidence for the above figures.

- a. Certified copy of Annual return of income tax.
- b. Please enclose a certified copy of the Final Accounts (Balance sheet & P/L Account) these documents should be certified by the chartered accountant.

(Signed by an Authorized Officer
of the firm)

(Title of the Officer)

(Name of the firm)

(Date)

SCHEDULE 'C' - REFERENCE OF SIMILAR WORKS

(RUPEES IN LACS)

SL.	Name of the firm/ organization for which the work was executed	Year of execution of Work	Amount of work order	Copy of P/o or any other document in support of proof
1				
2				
3				

(Signed by an Authorized Officer
of the firm)

(Title of the Officer)

(Name of the firm)

(Date)

SCHEDULE 'D' - AFFIDAVIT

To be given on valid stamp paper duly notarised

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned hereby authorise(s) and request(s) any bank, person, firm or corporation to furnish required information deemed necessary and requested by the department to verify this statement or regarding by (our) competence and general reputation.
3. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the department/ project implementing agency.
4. The under signed has currently not blacklisted or banned by any Govt./ Govt. Department / Govt. Agency/ PSU in India for corrupt or fraudulent practices or non delivery or non performance in last 5 years.

(Signed by an Authorized Officer
of the firm)

(Title of the Officer)

(Name of the firm)

(Date)

SCHEDULE- E FORMAT BANK GUARANTEE.

Bank Guarantee for Bid Security

B.G. No.

Dated:.....

The bank guarantee can be given in standard format of the concerned bank keeping in view the following points

1. The bank guarantee should be irrevocable.
2. To pay the amount of Rs.
(Rupees.....) on demand to Garhwal Mandal Vikas Nigam Ltd.
3. to follow the instructions of Managing Director, Garhwal Mandal Vikas Nigam Ltd.
4. The bank shall be treated as Principal Debtor.
5. The Bank guarantee shall only be released on written order of Managing Director, Garhwal Mandal Vikas Nigam Ltd.

Signed and Delivered by _____ Bank
By the hand of Mr./Ms _____, its _____ and authorised official.

(Signature of the Authorised Signatory)
(Official Seal)

ANNEXURE 1 - TECHNICAL BID APPLICATION

To,

General Manager (T)
Garhwal Mandal Vikas Nigam Ltd.,
74/1 Rajpur Road
DEHRADUN

Tender Ref. TSM-IYF 2015-Temp. Infrastructure & Others works

Dear Sir,

Having examined the Technical Bid Documents, we hereby submit all the necessary information and relevant documents for pre-qualifying us for consideration of financial bids for the subject mentioned above.

The application is made by us on behalf of _____
_____ (Groups of firms) in the capacity of
_____ duly authorized to submit the offer.

The necessary evidence admissible in law in respect of authority assigned to us on behalf of the group of firms for applying and for completion of the contract document is attached herewith.

We are also submitting our Financial Bids for the items/ works indicated above. We understand that Corporation reserves the right to reject any application without assigning any reason.

- **Details of the EMD**
- **Details of Tender fee**.....
- **No of DVD CD media attached with the tender document**
- **Total No of Pages attached to the tender document In Numbers**
- In **words**.....

Dated _____

SIGNATURE OF THE APPLICANT
INCLUDING TITLE AND CAPACITY
IN WHICH APPLICATION IS MADE

Enclosures :.....

ANNEXURE -2 FINANCIAL BID (BILL OF QUANTITY)

NAME OF WORK: Construction of Temporary prefabricated pandal, havan kunds, octonum stalls, hanger shed and other logistics for “International Yoga Festival 2015” at Ganga Resort, Muni Ki Reti, Rishikesh

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
A	PROVISION OF MAIN PANDAL & ARRANGEMENTS FOR INAUGURATION & CLOSING CERAMONY							
1	P/F of water proof Pandal (Hangers) complete with false ceiling complete in all respect.	(German Aluminium Hanger)	7	Sqft.	7500			
2	P/F of false ceiling of required color with frame work for open pandal	Plain White Linen/ Cloth	7	Sqft.	3000			
3	P/F of scaffolding stage of required size and 5' to 6' height	made by M.S. Pipe frame and wooden board	7	Sqft.	1200			
4	P/F of unitex carpet flooring							
a	Brand New carpet inside the water proof pandal.	green colored	7	Sqft.	7500			
b	Brand New carpet for inauguration & closing ceremony.	Red colored	2	Sqft.	1500			
c	Used carpet in good conditions for rest of the pandal	green colored	7	Sqft.	3000			
5	P/F of Double bed sheets in white colour	clean white colored	7	Sqft.	1500			
6	P/F of masking for covering vertical surface of stage and pandal	made by wooden frame and cloth.	7	Sqft.	3000			
7	Dustbins	Good quality plastic dust bins	7	nos	10			
	Provision of furniture for seating arrangment							

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
8	Wooden Chairs (Opening & Closing Ceremony) for stage	good quality chairs with fine finish	2	Nos.	20			
9	Two Seater sofa for VIP Seating	good quality upholstery	7	Nos.	40			
10	Centre Table 4'x2'	standard	7	Nos.	10			
11	Cushioned steel frame chairs with white cover	standard	7	No.	600			
12	Plastic chairs	standard	7	No.	400			
13	P/F of folding type wooden table with board and frill (Opening & Closing Ceremony)	standard	2	No.	10			
14	P/F of Lighting arrangment inside the pandal	Sufficient lighting form ceiling and sides for proper illumination including necessary stage lighting.	7	Job.	1			
15	P/F of sound system inside the pandal	sound system for main pandal as per the tech rider attached herewith seperately	7	Job.	1			
16	Provision of flower Decoration at front side, inside the Pandal and stage	Fresh flowers for each day,special arrangement for opning & closing ceremonies	7	Job.	1			
17	Provision of ceiling / wall / pedastal fans	Standard	7	Nos	20			
B	ENTRANCE GATES							
1	Provision of Welcome Gate-at Entrance of Ganga Resort	Made by Tublar Structure, Cloth & Flex Mixed covering and Flower Decoration as per the maximum space	7	Job	1			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
		available -						
2	Provision of Entrance Gate at Muni ki reti on National Highway across the road.	Made by Tublar Structure, Cloth & Flex Mixed covering as per the maximum space available -	7	Job	1			
C	Provision of LED wall for display with DVD Player for display of relevent display of graphics and videos (16'x10')	at the background of stage, along with the live view display from Video cameras and also from CD /DVD players.	7	Job	1			
D	Provison of Green room annexed to the stage with all side covered with octunum walls with necessary doors and windows, Carpet flooring,10 Nos chairs & 2 Nos tables	20'x10' size	7	Job	2			
E	PROVISION OF STALLS FOR EXHIBITION IN THE BASEMENT							
1	P/F of octonom stall 3.0 mtr.x 3.0mtr size consisting of 2 nos cushioned steel chairs , 2 nos tables covered with satin fril and clean table cloth, 2 nos Electricity plug points, CFL lights for each stall & Vinyle for Facia printing	Aluminum poles with partitions of standard octonom	7	No.	40			
2	P/F of used unitex carpet flooring	Clean and good quality	7	Sqft	11000			
3	P/F Sound System in Exhibition Area	Four speakers two microphones with stand	7	Job	1			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
4	Provision of lighting Arrangment inside and outside the stall	Sufficient number of points for illumination with CLF/ Tungstan/ Hylogen Bulbs as required	7	Job	1			
5	Provison of fresh Flower decoration in Exhibition area & Exhibition entrance gate	Fresh flowers for each day	7	Job	1			
6	Dustbins	Good quality plastic dust bins	7	nos	10			
F	PROVISION OF FOOD COURT							
1	Provision of Masking with Framing	made by wooden frame and cloth.	7	sqft	1600			
2	Provison of table with board and frill 4' x2.5' size.	Steel frame wooden top with fril and paper roll cover on top	7	Nos.	50			
3	Provison of round table with board and frill	Steel frame wooden top with fril and clean cloth cover on top	7	Nos.	30			
4	Provison of cushioned steel chairs	standard	7	Nos.	50			
5	provison for separate kitchens with massking & framing 10'x10'	M.S. Pipe frame with good quality cloth	7	nos	2			
6	Provision of Lighting Arrangment inside and outside the stall	sufficient number of points for illumination with CLF/ Tungstan/ Hylogen Bulbs as required	7	Job	1			
7	Provision of Flower decoration inside and outside the stall	fresh flowers for each day	7	Job	1			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
8	Dustbins	separate colored dustbins for degradable and nondegradable waste.	7	Nos.	10			
G	PROVISION OF YAGYA MANDAP, HAWAN KUNDS,GATES & GANGA ARTI PANDAL							
1	Provisions of octagonal structure for Yagya mandap 20'x20' complete in all respect.	Made by bamboo and <i>phoos</i> on roof with water proofing. Arrangements & necessary Brickwork for hawan kund	7	Job	1			
2	Provision of 9 nos Hawan kunds with necessary unitex carpetting , ceiling & massking etc complete in all respect.	Good quality used carpet, white cloth ceiling & steel framed massking	7	Job	1			
3	Provision of M.S. Pipe structure gates for <i>ganga aarti sthal</i> with coloured cloth covering & Flower Decoration	coverd with cloth draping on all sides.	7	Job	1			
4	P/F of false ceiling of required color with frame work for open pandal	Plain White Linen/ Cloth	7	sft	900			
5	P/FUsed carpet in good conditions for open pandal	green colored	7	sft	1500			
6	P/F of Double bed sheets in white colour	clean white colored	7	sft	900			
7	P/F Sound System in Exhibition Area	Two speakers & two microphones with stand	7	Job	1			
H	PROVISIONS OF PANDAL FOR YOGA CAMPS							
1	Provision of Water proof Pandal (hanger) for Yoga camp at O.A theater .	M.S.frame Tubelar structure with water proof covering	7	sft	4800			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
2	P/F of unitex carpet flooring with Used carpet in good conditions	green colored	7	sft	4800			
3	P/F of Double bed sheets in white colour	clean white colored	7	sft	4800			
4	P/F of masking for covering vertical surface of stage and pandal	made by wooden frame and cloth.	7	sft	2000			
5	Dustbins	Good quality plastic dust bins	7	Nos.	2			
6	P/F of Lighting arrangement inside the pandal	Sufficient lighting form ceiling and sides for proper illumination.	7	Job	1			
7	P/F of sound system inside the pandal	Two speakers & two microphones	7	Job	1			
8	Provision of Flower Decoration at front side, inside the Pandal and stage	fresh flowers for each day	7	Job	1			
9	Provision of ceiling / wall / pedestal fans	Standard	7	Nos.	10			
10	Provision of 52" LED TV with USB enabled on pedestal with DVD player	Standard	7	Nos.	1			
1	YOGA PANDAL AT LAWN							
1	P/F of false ceiling of required color with frame work for open pandal	Plain White Linen/ Cloth	7	sft	7200			
2	P/F of stage of required size and height	made by wooden frame & ply board	7	sft	600			
3	P/F of unitex carpet flooring with used carpet in good conditions	green colored	7	sft	7200			
4	P/F of Double bed sheets in white colour	clean white colored	7	sft	7200			
5	P/F of masking for covering vertical surface of stage and pandal	made by wooden frame and cloth.	7	sft	3000			
6	P/F of raised wooden flooring	Made by wooden frame & ply board	7	sft	6000			
7	Dustbins	Good quality plastic dust bins	7	Nos	4			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
8	P/F of Lighting arrangement inside the pandal	Sufficient lighting form ceiling and sides for proper illumination.	7	Job	1			
9	P/F of sound system inside the pandal	Two speakers & two microphones	7	Job	1			
10	Provision of Flower Decoration at front side, inside the Pandal and stage	fresh flowers for each day	7	Job	1			
11	Provision of ceiling / wall / pedestal fans	Standard	7	Nos.	10			
12	Provision of 52" LED TV with USB enabled on pedestal with DVD player	Standard	7	Nos.	1			
J	YOGA HALL							
1	P/F of stage of required size and height	Made by M.S. Pipe & Boards	7	sft	120			
2	P/F of Double bed sheets in white colour	clean white colored	7	sft	1200			
3	Dustbins	Good quality plastic dust bins	7	Nos	1			
4	P/F of sound system inside the pandal	Two speakers & two microphones	7	Job	1			
5	Provision of Flower Decoration inside the Hall	Fresh flowers for each day	7	Job	1			
6	Provision of 52" LED TV with USB enabled on pedestal with DVD player	Standard	7	Nos.	1			
K	CONFERENCE HALL							
1	P/F of stage of required size and height	Made by M.S. Pipe & Boards.	7	sft	100			
2	P/F of Double bed sheets in white colour	clean white colored	7	sft	1100			
3	Dustbins	Good quality plastic dust bins	7	Nos	1			
4	P/F of sound system inside the pandal	Two speakers & two microphones	7	Job	1			
5	Provision of Flower Decoration inside the Hall	fresh flowers for each day	7	Job	1			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
6	Provision of 52" LED TV with USB enabled on pedestal with DVD player	STANDARD	7	Nos.	1			
L	AUDITORIUM HALL							
1	P/F of stage of required size and height	Mate by M.S. Pipe & Boards	7	sft	100			
2	P/F of Double bed sheets in white colour	clean white colored	7	sft	1000			
3	Dustbins	Good quality plastic dust bins	7	Nos	1			
4	P/F of sound system inside the pandal	Two speakers & two microphones	7	Job	1			
5	Provision of Flower Decoration inside the Hall	fresh flowers for each day	7	Job	1			
6	Provision of 52" LED TV with USB enabled on pedestal with DVD player	STANDARD	7	Nos.	1			
M	AV Equipment							
1	LED TV 52" with DVD player (With pen drive/ USB support) on stands for general information	STANDARD	7	Nos.	1			
2	Seamless Switcher (Krammer)		7	Nos.	1			
3	Distributers/Splitters etc		7	Nos.	1			
4	Video Shoot by digital camera for live shoot and general recording of main events during all seven days in the festival	day wise shoot to be given in CD/DVD media or on HDD	7	Nos.	2			
5	Photographer Digital DSLR (Nikon / Cannon)	Day wise shoot to be given in CD/DVD media or on HDD, one CD/DVD media of pics to be given to the organisers and Media for the highlights of the day every evening.	7	Nos.	2			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
6	Laptop & 2 Video Monitors	For live view and mixing of video	7	Nos.	2			
7	Computer System, with 1)- Laser Printer, 2) UPS, scanner, 3) PC digital camera for taking photo for reservations and ID Cards 4) One computer operator at registration Desk for printing of ID cards and registering every participant. 5) WIFI Enabled Internet Connection.	One Unit for registration Desk One for back Office	7	unit	2			
8	Registration desk in canopy of iron structure covered with cloth draping, two tables 4 chairs, with fril & table cloths.		7	unit	1			
N	Professional Manpower (Entire Event) equipped with walkie talkies							
1	Production Head		7	nos	2			
2	Production Supervisors		7	nos	4			
3	Production Hands(Backstage /Venue Management)		7	nos	10			
4	Runners		7	nos	4			
5	Security Guard		7	nos	30			
6	Bouncers		7	nos	4			
7	Sound technician with two helpers		7	nos	1			
8	MC. (comparer)		7	nos	1			
9	Light technician with two helpers		7	nos	1			
10	Sanitation supervisor		7	nos	1			
12	Sweepers	Equiped with necessary items	7	nos	6			
13	Attendants		7	nos	4			
O	MEDIA LAUNGE							

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
1	Media luange (30'x15') along with the exhibition stall in the basement, with 1) 2 Nos round tables covered with frill and table cloth, 2) 12 nos cushioned chairs , 3) 2 Nos rectangular table with frill and table cloth 4) One Computer system (PC) with internet connection (wifi enabled), one Laser Printer, One Scanner and a computer operator well versed with hindi & English Typing	Made by masking & framing with ceiling	7	Job	1			
P	<u>MISSCELLENEOUS ITEMS</u>							
1	Provision of chemical Toilets near main Pandal	Prefabricated stucture with necessary sanitary system, water connection & disposal of sewerage.	7	nos	4			
2	Provision of Prefabricated aluminum Fagoda for Stalls of various Yogacharyas	Prefabricated stucture including unitex flooring, furniture, lighting arrangment and flower decoration.	7	nos	5			
3	Provision of barricading from Ganga Resort up to <i>Ganga Arti sthal</i> along the Ashta path (1.2mtr Hight)	Made by 1 ¼ " dia Horizontal MS pipe & 2" dai vertical MS Pipe properly fixed with concrete	7	mtr	300			
4	Provision of Flag poles with flags	¾ " dia MS pipe & colored satin cloth	7	nos	100			
5	Provision of Fire extinguishers & other Fire safety Equipments on all the outside pandals, Exhibition area & Food court	Sufficient equipments to be placed at various locations as per direction of fire fighting Department	7	Job	1			

Sl. No.	work description	Specifications	No. of Days	Unit	Estimated Quantity	Rate per unit (for 7 or 2 days)		Total Amount
						In Figures	In words	
6	Provision of drinking water dispensers with mineral water & disposable glasses at different locations	Reputed brand mineral water & paper glasses	7	nos	8			
7	Provision of informatory & direction signage within the premises, pandals & stalls	made by good quality flex	7	Job	1			
Q	OTHER PROVISIONS							
1	Provisions of 2 Nos 125 K.V.A. - Silent D.G.Set including fuel, transportation etc complete.	for backup of uninterrupted power supply	7	Nos.	1			
2	Provision of Temporary connection with electricity charges		7	Job	1			
3	Provision of Decorative and general Lighting with in premises	General Lighting with Miniature lights and halogen to illuminate the campus/buildings of Ganga Resort	7	Job	1			
4	Provision of Decorative and general Lighting on the Astha Path	Every electric pole at every 15 meters, with LED Light or 80 watt CFL light on each pole. Decorative miniature lights of uniform color	7	Nos.	40			

Note:

- 1- I/We tender at the Item wise Rate entered in the Annexure 'B' above after taking fully into consideration that the rates are inclusive of all leads, lifts, Royalty and other incidental expenses and that the rates are for finished item of works
- 2- Quantities given in the Annexure 'B' may be deleted or varied widely without entitling the contractor for any compensation in this respect.
- 3- All works shall be carried out strictly as per detailed specifications

Contractor

officer
Issuing
Tender

officer
opening
Tender

officer
Recommending
Tender

CHECKLIST

SI	Particulars of document	To be submitted physically	To be scanned and uploaded along with the online bid	Reference	Tick the item
1	Earnest money (EMD)				
2	Cost of tender fee				
3	Technical bid document as per tender document			Annexure 1	
4	Financial bid (BOQ)			Annexure 2 (In the form of Bill of quantity)	
5	Proof of business establishment			Copy Registration	
6	Proof of turnover			C.A. Certified copies of balance sheet & Profit/loss account	
8	Copy of PAN			Please give the PAN of the applying firm	
9	Copy of service tax registration				
10	Schedules (A-E)				
11	Any other document				